



PURCHASE ORDER CITY GOVERNMENT OF PASIG

Agency Name

Supplier : OMEL ENTERPRISES INC.
Address : 2M. Tanangco St., Buting, Pasig City

P.O. No. : 24-04-1171
Date : 04/11/2024
Mode of Procurement: SMALL VALUE PROCUREMENT

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 15 Calendar Days upon the receipt of Notice to Proceed
Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	900	Customized Personalized Note Pad, OMEL ENTERPRISES INC. Steno spiral vertical type notebook 50 leaves Size A5 (21.5cmx14.5cm)	144.00	129,600.00
2	PCS	900	Personalized Notebook, OMEL ENTERPRISES INC. -80 Leaves	160.00	144,000.00
3	PCS	900	Personalized Ballpen', OMEL ENTERPRISES INC. -black ballpoint	60.00	54,000.00
4	PCS	900	Personalized Folder with Pocket, OMEL ENTERPRISES INC. -Expanding envelope long file inserted folder -size 25CMx38CM	80.00	72,000.00
5	PCS	750	Personalized Umbrella, OMEL ENTERPRISES INC. - Automatic Umbrella UV protection -Automatic open/close -Windproof/Sun protection	240.00	180,000.00
6	PCS	750	Customized Flash Drive/USB, OMEL ENTERPRISES INC. -Customized Flash Drive/USB -128gb,Pendrive 2T Memory stick pen	200.00	150,000.00

* Purchase Order shall cover all the items found in the attached Request for Quotation, Terms of Reference, Technical Specification and Bid Bulletin/s if any.

***** Nothing Follows *****

For the use of Civil Society Organization in the private sector/CSO-LGU partnership development program for the use of City Mayor's Office

Control No. **5459** GRAND TOTAL : **Php 729,600.00**

Total Amount in Words Seven Hundred Twenty-nine Thousand Six Hundred Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

VICTOR MA REGIS N. SOTTO
(Authorized Official)

City Mayor

Conforme :

OLIVER B. ROMERO

(Signature over printed name of Supplier)

Date

Requisitioning Office/Dept. :

RECHIE J. TUGAWIN
(Authorized Official)

Funds Available:

JUVY A. CUENCO
Chief Accountant

Amount : 729,600.00

OBR No. : 100-2024-02-0151-1011